

8/31/81

Introduced by: Bruce Laing

Proposed No.: 81-470

MOTION NO. 5310

A MOTION authorizing the King County Executive to enter into an agreement with the City of Seattle whereby the City agrees to reimburse King County on a pro rata basis for the provision of jail services to City prisoners.

WHEREBY, the 1974 Detention Consolidation Agreement between the City of Seattle and the County of King does not provide for the equitable distribution of jail costs relative to the number of City prisoners and actual County jail expenditures, and

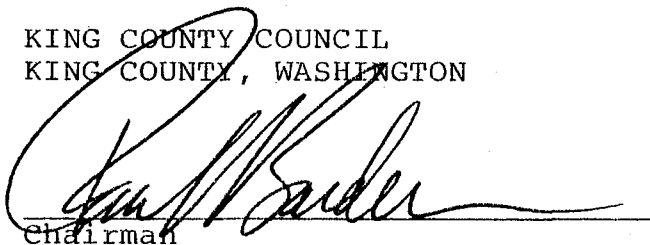
WHEREAS, an equitable agreement would provide pro rata payment of County jail costs by the City of Seattle based on the number of City prisoners housed in the County jail.

NOW, THEREFORE, BE IT MOVED by the Council of King County:

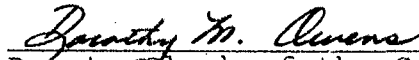
The King County Executive is hereby authorized and directed to enter into an agreement with the City of Seattle for the provision of jail services to the City of Seattle pursuant to the conditions of the Contract for Jail Services, as amended. Said contract, as amended, is incorporated in this motion as if fully set forth.

PASSED this 31st day of August, 1981.

KING COUNTY COUNCIL  
KING COUNTY, WASHINGTON

  
Chairman

ATTEST:

  
Deputy Clerk of the Council

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CONTRACT FOR JAIL SERVICES

In accordance with the Interlocal Cooperation Act (RCW Chapter 39.34) and the City and County Jails Act (RCW Chapter 70.48, as amended), King County, a municipal corporation and legal subdivision of the State of Washington (called the "County") and the City of Seattle (called the "City") agree as follows:

I. Definitions: Unless the context clearly shows another usage is intended, the following terms shall have these meanings in this contract:

(1) "City Prisoner" means a person housed in the Jail when a City charge is the principal basis for confining that person, e.g. the person is confined by reason of a Seattle ordinance violation (pre-trial or post-trial) or the individual is arrested under a Seattle District Court or Seattle Municipal Court warrant. It excludes a prisoner confined by reason of a felony, a prisoner held under charges and/or warrants of other governments whose charges or warrants are more serious; a person arrested by and booked on behalf of a City police officer by reason of an "open charge" or investigation of a felony; and a prisoner detained after a City "hold" has been released. It also includes an individual arrested by a City police officer and booked and housed in the Jail on behalf of the City by reason of a felony until his or her arraignment if a court of competent jurisdiction determines pursuant to Section XI that the City rather than the County has the obligation under State law to assume the booking fee and/or maintenance charges for such individuals.

(2) "Jail," wherever underlined, means a place primarily designed, staffed, and used for the housing of adults charged with a criminal offense; for the punishment, correction, and rehabilitation of offenders after conviction of a criminal offense; or for confinement during a criminal investigation or for civil detention to enforce a court order. Upon the date of the execution of this agreement, Jail includes the County jail in the King County Courthouse (Unit I); the jail on the sixth, seventh, and eighth floors of the City's Public Safety Building (Units II and III); and the proposed jail complex planned on a site bounded by Jefferson and James Streets and 5th and 6th Avenues in Seattle; the North

1 Rehabilitation Facility (Firlands); and work release facilities operated  
2 by the County directly or pursuant to contract.

3 (3) "Prisoner day" means a confinement for more than six (6) hours from the  
4 time such prisoner is first presented to and accepted by the jail by or  
5 pursuant to the authority of the City, provided an arrival on or after  
6 six o'clock p.m. and continuing into the succeeding day shall be  
7 considered one day.

8 II. Jail and Health Services: The County shall accept for confinement  
9 in the Jail those persons who are City prisoners as defined in Articles I and  
10 XI, and shall furnish the City with Jail facilities, booking, and custodial  
11 services, and personnel for the confinement of City prisoners at least equal  
12 to those the County provides for confinement of its own prisoners. The County  
13 shall furnish to the City all Jail medical and health care services required  
14 to be provided pursuant to Federal or State law and regulations promulgated  
15 thereto, including such standards as may be adopted by the Washington State  
16 Jail Commission.

17 III. Jail in Public Safety Building: The County may use the jail  
18 located on the sixth, seventh, and eighth floors of the City's Public Safety  
19 Building and all City-owned equipment for the jail during the term of this  
20 contract upon an interim basis. The Public Safety Building jail may be closed  
21 at the discretion of the City at the earliest feasible date that will not  
22 jeopardize the County's administration of detention or correction programs or  
23 impair the security or humane treatment of prisoners.

24 The City reserves the exclusive right to make repairs in or alterations  
25 to the Public Safety Building. The County shall give the City notice as soon  
26 as possible about any malfunctions or damages to the jail in order that the  
27 City may make or authorize repairs, and on request, shall protect any City  
28 workers and the work site until repairs are completed. City costs of making  
29 repairs and/or improvements shall be credited as a "direct support cost" under  
30 Section IV(B).

31 IV. City Compensation: The City will pay the County a booking fee, and a  
32 maintenance charge, as follows:  
33

1 (A) The booking fee shall be assessed for "City prisoners" booked for and on  
 2 behalf of the City into the Jail for registering, fingerprinting,  
 3 photographing, and initial screening and examining of persons presented  
 4 for confinement; for inventorying and safekeeping their personal  
 5 property; for maintaining the Jail register (book of arrests) and such  
 6 other booking functions as may be as established by the State. It shall  
 7 be determined monthly by apportioning the County's actual direct booking  
 8 costs set forth in Exhibit IV by the ratio of City bookings during the  
 9 month to the total bookings.

10 (B) The maintenance charge shall be computed monthly by apportioning the  
 11 County's "Net Actual Cost" of maintaining and operating the Jail and  
 12 providing custodial services as shown on Exhibit I, by the ratio of City  
 13 prisoner days to the total of all prisoner days, and then allowing the  
 14 City a credit against its apportionment the amount of its direct support  
 15 costs reduced by the ratio of City prisoner days to the total of all  
 16 prisoner days. Identification services provided by the City shall be  
 17 credited in their entirety.

18 (C) Billings shall be made monthly and payment remitted promptly in accord  
 19 with City payment proecdures.

20 (D) Each party may examine the other's books and records to verify charges.  
 21 If an examination reveals an improper charge, the amount shall be applied  
 22 upon the next month's statement.

23 V. Term: This contract shall take effect on July 1, 1981, and shall  
 24 supersede and terminate the "Detention and Consolidation Agreement between  
 25 King County and the City of Seattle," effective July 1, 1974.

26 This contract shall extend for a term of ten (10) years. If the State of  
 27 Washington Jail Commission contracts with King County on or before January 1,  
 28 1982 to provide funds for construction of a new jail or for remodeling the  
 29 jail in the King County Courthouse, neither party may terminate this contract  
 30 prior to the end of the ten (10) year term without approval of the State Jail  
 31 Commission as contemplated by RCW 70.48.090(2); if not, either party may  
 32 terminate this contract after January 1, 1982 upon twelve months written  
 33

1 notice in accord with the procedures of RCW 70.48.090(1), the termination to  
2 take effect on January 1st of the following year.

3 VI. Indemnification, litigation:

4 (A) The City shall indemnify and hold harmless the County and its officers,  
5 agents, and employees, or any of them, from any and all claims, actions,  
6 suits, liability, loss, costs, expenses, and damages of any nature  
7 whatsoever, by reason of or arising out of any act or omission of the  
8 City, its officers, agents, and employees, or any of them, in arresting,  
9 detaining, charging or transporting persons before presentment to and  
10 acceptance by the Jail or thereafter while said persons are in custody of  
11 the City outside the Jail.

12 In the event that any suit based upon such a claim, action, loss, or  
13 damage is brought against the County, the City shall defend the same at  
14 its sole cost and expense; provided that the County retains the right to  
15 participate in said suit if any principle of governmental or public law  
16 is involved; and if final judgment be rendered against the County, and  
17 its officers, agents, and employees, or any of them, or jointly against  
18 the County and the City and their respective officers, agents, and  
19 employees, or any of them, the City shall satisfy the same.

20 (B) The County shall indemnify and hold harmless the City and its officers,  
21 agents, and employees, or any of them, from any and all claims, actions,  
22 suits, liability, loss, costs, expenses, and damages of any nature  
23 whatsoever, by reason of or arising out of any action or omission of the  
24 County, its officers, agents, and employees, or any of them, in confining  
25 persons who have been presented to and accepted by the Jail by the City,  
26 its officers, agents, and employees, while said persons are in the Jail  
27 or in the custody of the County outside the Jail.

28 In the event that any suit based upon such a claim, action, loss, or  
29 damage is brought against the City, the County shall defend the same at  
30 its sole cost and expense; provided, that, the City retains the right to  
31 participate in said suit if any principle of governmental or public law  
32 is involved; and if final judgment be rendered against the City and its  
33

1 officers, agents, and employees, or any of them, or jointly against the  
2 City and the County and their respective officers, agents, and employees,  
3 or any of them, the County shall satisfy the same.

4 VIII. Non-Discrimination/Equality of Employment Opportunity: The County  
5 will provide equal employment opportunity in administering this contract, in  
6 implementing this contract, and in administering the Jail, and prohibit  
7 discriminatory treatment as required by King County Ordinance 4528, or a  
8 successor ordinance of at least like effect; any charges referred by the City  
9 to the County will be processed promptly.

10 VIII. Consultation: The City and the County shall designate  
11 representatives for the purpose of administering this contract, and each shall  
12 notify the other in writing of its designated representatives. Each party may  
13 change its designated representatives upon notice to the other.

14 Each party will consult with the other's appropriate designated  
15 representative(s) in preparing annual calculations for determining costs,  
16 fees, and charges and before adopting any changes in policies, practices, or  
17 procedures which may affect the responsibilities of the other and try to  
18 resolve disputes through their designated representatives.

19 IX. Assurance: The County represents and assures the City that no other  
20 municipality has or will receive more favored treatment under a contract with  
21 the County in the care and treatment of its prisoners, detention facilities  
22 provided, or in charges assessed than provided under this contract to City  
23 prisoners and the charges made to the City under this contract. If advantages  
24 are provided prisoners of another municipality or County prisoners, like  
25 advantages shall be extended City prisoners; and if lower rates are provided  
26 in any contract with another municipality, such reduced charges shall be  
27 extended to the City under this contract.

28 X. Remedies: No waiver of any right under this contract shall be  
29 effective unless made in writing by the authorized representative of the party  
30 to be bound thereby. Failure to insist upon full performance on any one or  
31 several occasions does not constitute consent to or waiver of any later  
32 non-performance, nor does payment of a billing or continued performance after  
33 notice of a deficiency in performance constitute an acquiescence thereto.

1 Disputes that cannot be resolved by the representatives designated in  
2 Section VIII shall be referred to the Mayor and the County Executive for  
3 mediation and/or settlement. If not resolved by them within sixty (60) days,  
4 either the Mayor or the County Executive or both of them may apply to the  
5 Presiding Judge of the Superior Court of the State of Washington for  
6 appointment of a conciliator. If State Jail Commission funds are provided for  
7 the Jail, the State Jail Commission shall be invited to participate in any  
8 conciliation. The conciliator shall assume the functions of an arbitrator of  
9 the dispute after a reasonable effort at conciliation fails should the amount  
10 involved in the dispute and application of the principle at issue in future  
11 years entail expenditures or appropriations of One Hundred Thousand Dollars  
12 (\$100,000) or less. Each party shall pay one-half of a conciliator's fee and  
13 expenses.

14 Each party shall be entitled to specific performance of this contract as  
15 long as Article V and/or a repayment obligation under RCW 70.48.090 restricts  
16 its termination.

17 XI. Declaratory Proceeding: The County may institute a declaratory  
18 judgment proceeding to determine when the County has the obligation under  
19 State law to assume the booking and/or daily maintenance costs for individuals  
20 booked on behalf of City police officers and housed in the Jail by reason of a  
21 felony until their arraignment. If the final judgment in such a suit  
22 determines that the City has any such financial responsibility, the City shall  
23 pay the County the amount thereof retroactive to July 1, 1981 together with  
24 interest thereon calculated from the time the charges accrue at the rate the  
25 County would pay for a debt maturing at the trial date.

26 XII. Ancillary Matters: This contract reserves in each party the power  
27 to establish a temporary holding facility during a riot or civil disobedience,  
28 to establish group homes or other care or rehabilitation facilities in  
29 furtherance of a social service program, and to comply with a final order of a  
30 federal court or a state court of record for the care and treatment of  
31 prisoners.  
32  
33

1 Both parties shall cooperate and assist each other toward procuring  
2 grants or financial assistance from the United States, the State of  
3 Washington, and private benefactors for the Jail, the care and rehabilitation  
4 of prisoners, and the reduction of costs of operating and maintaining Jail  
5 facilities.

6 Should the County be charged for hospitalization costs for City  
7 prisoners, excluding costs reimbursable from another jurisdiction, both  
8 parties agree to reopen negotiations on this specific point. If an impasse is  
9 reached, then the process outlined in Section X of this contract will be  
10 followed.

11 If any provision of this contract other than Article VII shall be held  
12 invalid, the remainder of this contract shall not be affected thereby if such  
13 remainder would then continue to serve the purposes and objectives of both  
14 parties.

15 XIII. Entire Contract: This contract consists of 8 pages plus the  
16 following attachments:

17 Exhibit "I" - Net Actual Cost

18 Exhibit "II" - Direct Jail-Related County Overhead

19 Exhibit "III" - County Indirect Costs

20 Exhibit "IV" - County Actual Booking Costs

21 Exhibit "V" - City Direct Costs and Other City Costs

22 Exhibit "VI" - Custodial Services

23 Exhibit "VII" - Structural/Mechanical Services

24 Exhibit "VIII" - Personal Property Management

25 Exhibit "IX" - King County 1981 Adopted Budget--Corrections Division

26 It represents the entire understanding of the parties. It supersedes any oral  
27 representations that are inconsistent with or modify its terms and conditions.

28 XIV. All provisions of this contract except Article V may be modified  
29 and amended with written mutual consent of the authorized representatives of  
30 the parties hereto.

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1 IN WITNESS, the parties have caused this agreement to be executed on the  
2 day written below.

3  
4 KING COUNTY

5 By:

  
RON DUNLAP

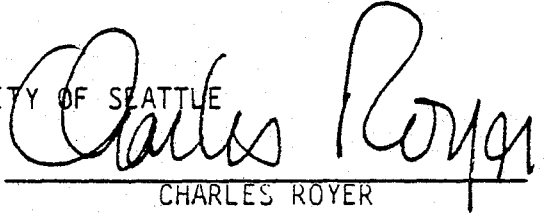
6 Title: King County Executive

7 Date: September 10, 1981

8 Acting under authority of  
9 Motion 5310

THE CITY OF SEATTLE

By:

  
CHARLES ROYER

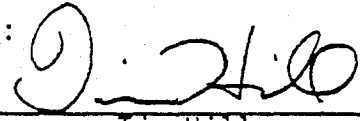
Title: Mayor

Date: Sept. 21, 1981

Acting under authority of  
Ordinance 110089

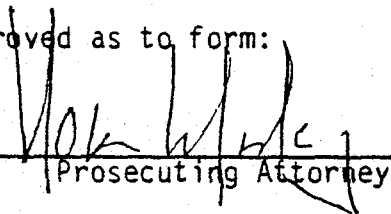
10 Attest:

11 By:

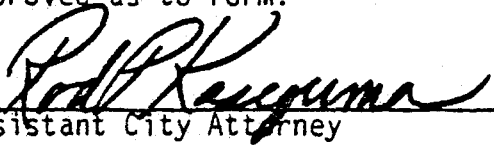


12 Tim Hill  
13 City Comptroller

14 Approved as to form:

  
15  
16 Prosecuting Attorney

18 Approved as to form:

  
19  
20 Assistant City Attorney

## NET ACTUAL COST

The "Net Actual Cost" to the County of maintaining and operating the Jail and providing custodial services shall be computed by calculating the sum of categories I(A), (B), and (C): reduced by the sum of categories II (A), (B), (C), and (D).

I. Cost Categories

- A. Department of Rehabilitative Services, Corrections Division (DRS), expenditures as depicted in Exhibit IX for housing and guarding prisoners and for furnishing necessary Jail medical and health care services other than hospitalization costs (except as provided in Article XII) and alcoholic rehabilitation expenses to City prisoners, PROVIDED that the cost of such medical and health care services shall be phased in with City responsibility only as reflected in the following schedule:

July 1, 1981 through June 30, 1981 -- 33 percent of costs,  
 July 1, 1982 through June 30, 1983 -- 67 percent of costs,  
 July 1, 1983 and thereafter -- 100 percent of costs.

- B. Direct County Support costs, incurred by County departments other than DRS for operation, maintenance and repairs to the Jail. This cost category shall include the costs of providing heat, ventilation, and air-conditioning, elevator maintenance and repair, garbage disposal, electricity, engineers, electricians, plumbers, steamfitters, carpenters, and information personnel. The parties agree that the attached itemization of direct County overhead costs for 1980 (Exhibit II) represents King County's existing direct costs chargeable to this category, which may be modified during 1981 or thereafter to reflect actual costs incurred by the County in this category. All charges will be documented by work orders, invoices, etc. and will be actual costs.
- C. Indirect Support Costs, attributable to the Jail (Exhibit III). The parties agree that the functions, allocations, and percentages expressed in Exhibit III are the existing components of this cost category, which may be modified during 1981 or thereafter to reflect the actual costs incurred by the County in this category.

II. County Credits

- A. DRS revenues from other jurisdictions, excluding booking and maintenance revenues from such other jurisdictions, including grants which produce revenue reflected as part of DRS expenditures, revenues from the work release program, commissary revenue, revenue from involuntary treatment payments, revenues from abandoned property of persons, or similar Jail-related revenues.
- B. County costs allocated to the booking function which are used to calculate the booking fee.
- C. Grants from other governmental agencies for or used in Jail maintenance or operations, but excluding grants for capital improvements or from other municipal corporations in King County under a similar agreement; and
- D. Grants and donations from private individuals.

The calculation of "Net Actual Cost" shall exclude litigation expenses allocable under Section VI; any payments as punitive damages; depreciation; and general governmental expenses that would not qualify as an allowable cost under regulations for federal or State cost reimbursement contracts.

III. City Credits

- A. Direct support costs incurred by the City (Exhibit V), for services provided in support of the County's operation of the Jail, to the extent that such costs are not billed to the County. The parties agree that the functions and allocations expressed in Exhibit IV, are the existing components of this cost category which may be modified during 1981 or thereafter to reflect the actual cost incurred by the City in this category.

1980

DIRECT JAIL-RELATED COUNTY OVERHEAD

- 3 Information Officer positions @ \$16,000/position
- 2 Engineer positions @ \$24,500/position
- 500 Electrician hours @ \$15.20/hour
- 700 Plumber hours @ \$14.60/hour
- 275 Steamfitter hours @ \$14.60/hour
- 350 Carpenter hours @ \$11.15/hour

Steam

Electricity\*

Garbage

Jail elevator repair

HVAC\*\* repair

TOTAL

\*Subject to an analysis of jail electrical consumption.

\*\*Heating, ventilation, and air-conditioning.

JA/atb  
7/6/81

## EXHIBIT III

## COUNTY INDIRECT

The following support service costs will be allocated on the ratio of the jail square footage to the total square footage of the courthouse, the administration building, and the jail complex to be constructed on the site bordered by Jefferson, James, 5th and 6th Avenues.

	<u>1980 Estimate for Jail Portion</u>
1. Personal property management	\$ 18,750
2. Custodial services	93,000
3. Structural/mechanical services	90,000
4. Information services	3,000

The descriptive tasks relative to each category are contained in Exhibits V, VI, and VII.

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## EXHIBIT IV

## COUNTY ACTUAL BOOKING COSTS

The following staff positions and staffing levels are those assigned to the booking function as defined in Section IV (A), which includes: booking, intake, and release services. The parties agree that the actual cost of such staff positions and staffing levels, together with the cost of necessary data processing operations (charged at the same level and on the same basis as reflected in the then-current rate schedule for all data processing users of the County Division of System Services), shall constitute the County's Direct Booking Costs for the purpose of computing the booking fee. The parties recognize that actual deployment of staff in response to changes in the jail population, facilities, State regulation, or other legal mandate may require modification of such staff positions and staffing levels, which modifications may have the effect of increasing or decreasing this cost category. The City will consent to such modifications to the extent that they are directly related to the booking function and are supported by budget and program data.

## 1981 Deployment of Booking Office Staff (Proposed)

## Shifts on Duty/Assigned

	<u>Day</u>	<u>Swing</u>	<u>Graveyard</u>
Unit I Booking Officers*	4/6.4	4/6.4	4/6.4
Unit II Booking Officers	3/4.8	3/4.8	3/4.8
Intake Officers**	<u>2/3.2</u>	<u>2/3.2</u>	<u>2/3.2</u>
	9/15	9/15	9/14
Sergeants	2	2	2
Property Aides	2	2	
Office Assistants (Window)	2	2	

\*Provide booking and release services.

\*\*Provide health screening, distribute and retrieve jail property.

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## EXHIBIT V

## CITY DIRECT COSTS AND OTHER CITY COSTS

Actual Utility costs will be allocated on the basis of square footage of the Public Safety Building Jail as related to the total square footage of the Public Safety Building and the Municipal Building.

The Utility Services are:

- Gas
  - Water
  - Electricity
  - Garbage
  - Sewer
- Maintenance services supplied to the Public Safety Building Jail including materials which are documented by work order/time slips.
  - Elevator maintenance for the one elevator that solely services the Public Safety Jail and a portion of the two other elevators that serve the Public Safety Building lobby. The maintenance costs for the elevator that services only the Jail will be allocated in their entirety. The maintenance costs for the other two will be allocated based on the square footage of the Jail related to the square footage of the Public Safety Building. All charges will be documented by work orders, invoices, etc. and will be actual costs.

## OTHER CITY SUPPORT COSTS

- Identification services including the photographing and fingerprinting of detainees, supplied by City staff will be billed to the County on a time and materials basis. These charges will not be prorated based upon the City's share of the total number of prisoner days.

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## EXHIBIT VI

CUSTODIAL SERVICES: \$620,000 -- 15% ATTRIBUTABLE TO JAIL (\$93,000)

- Janitorial cleanup
  - Jail visiting area (7 nights per week)
  - Administration area (5 nights per week)
  - 1 position \$ 18,000
- First floor lobby cleanup after jail visiting  
(2 hours per night, 7 nights per week)
  - .37 position 7,000
- First floor restroom cleanup of mess caused by jail visitors  
(7 nights per week)
  - .25 position 4,500
- Sweep back stairs of jail (4 hours per week)
  - .10 position 2,000
- Cleanup of loading dock daily and periodic scrubbing of  
loading dock and dumpsters
  - 1.2 positions 22,000
- Cleanup of floods caused by backed-up toilets and  
wash basins in jail cells (3 floods per month on average;  
4 hours per cleanup; 6 janitors per cleanup)
  - .5 position 9,000
- Additional mopping and polishing of 9th or 10th floor  
work release travel area
  - 1 janitor per floor/work release travel area =  
1/2 of one wing or
  - .25 position 4,500
- Jail window security checks by janitors
  - .25 position per year 4,500
- Janitorial operation of jail elevator (8 hours each  
Wednesday) for major jail deliveries
  - .20 position 3,500
- Clean tracks on jail elevator
  - .10 position 2,000
- Janitorial supervision costs (\$60,000 per year + 30  
employees - \$2,000 per employee  
4.25 FTE attributable to jail) 8,500
- O & M estimate (including toilet paper and paper towels  
and germicide for cleaning and scrubbing of public  
restrooms for jail visitors) 2,500
- Miscellaneous 5,000

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## EXHIBIT VII

STRUCTURAL/MECHANICAL SERVICES: \$600,000 --  
15% ATTRIBUTABLE TO JAIL (\$90,000)

- Repair and maintenance of four elevators used 75% for jail purposes (4 x \$8,000 x .75)	\$ 24,000
- 3 engineer positions for day and swing shifts on weekdays and one shift on Saturday and Sunday proportioned on basis of jail square footage (\$70,000 x .15)	10,500
- Water charges proportioned to jail based on number of jail toilets as a percentage of Courthouse and Administration Building toilets	19,000
- Non work-order hours	
Electrician - 15 hours/week (780 hours/year x \$15.20)	12,000
Steamfitter/plumber - 10 hours/week (520 hours/year x \$14.60)	7,500
Carpenter - 10 hours/week (520 hours/year x \$11.15)	5,800
Painters - 5 hours/week (260 hours/year x \$10.40)	2,700
- HVAC filter changes (80 changes every 6 weeks)	2,000
- Supervision	6,500

JA/atg  
7/6/81



PERSONAL PROPERTY MANAGEMENT:  
\$125,000 -- \$15% ATTRIBUTABLE TO JAIL (\$18,750)

— Physical Inventory		
Rehabilitative areas inventories: Basement storage, 1-A storage, 2nd Floor offices, 10th Floor offices, Booking office, Jail Unit I, Work Release; Public Safety Building Basement, Unit II and III; Smith Tower Room 805, Pre-Trial . . . . .		
	2½ months	
Research, Univac input, matching commodities . . . . .		
	2 months	
Search and determination of unlocatables and reconciliation . . . . .		
	2 months	
Transfers, disposals, auction of surplus . . . . .		
	½ month	
	.58 position (Inventory Control Clerk)	\$ 10,125.00
— Day Maintenance Laborers		
Moving, warehousing, dump trips		
	.20 position	3,500.00
— Supervision		
Office Coordinator (\$21,774 per year + 5 employees = \$4,909 per employee)		
	.125 attributable to Jail	2,725.00
Property Maintenance Supervisor (\$24,546 per year + 5 employees = \$4,909 per employee)		
	.199 attributable to Jail	<u>2,400.00</u>
		<u>\$ 18,750.00</u>

All charges for direct County support costs and indirect County overhead will be documented by work orders, invoices, etc. and will be actual costs.

JA/ath  
7/6/81

CORRECTIONS DIVISION

Manager	1
Conf. Sec'y I	1
Personnel Off.	1
Jail Analyst	1/4

WORK RELEASE

*Sergeant	1
Supervisor	1
Field Agents	43
Intake Counselor	2
Social Worker	1
Corr. Officers	10
Office Ass't. III	2
	<u>21</u>
	10

INMATE SERVICES

Supervisor	1
Social Worker	4
Case Managers	8
Pretrial Screeners	5
Det. Rec. Spec.	2
Corr. Officers	3
Office Ass't. III	4
	<u>27</u>

JAIL SECURITY

Captain	1
Jail-Commander	2
Lieutenants	14
Sergeants...	149
Corr. Officers	156
Jail Aides	4
Office Tech. II	1
Office Ass't III	4
	<u>175</u>
	183

\* New position.

## EXHIBIT IX

KING COUNTY 1981 ADOPTED BUDGET  
CORRECTIONS DIVISION

Agency 90 - Rehabilitative Services  
Department 0910 - Corrections Division  
Fund 00001 - Current Expense

Funds Financing Operation 1981 Adopte  
(As of July

Fund	Staff Counts	Amount	
Current Expense	263 273	(\$8,536,335)	\$9,594,82

SIGNIFICANT REVENUE CREDITED TO DEPARTMENT

	1980	1981	
Jail Contract - Seattle	\$1,103,852	\$1,750,000	1,700,00
Jail Room and Board Reimbursement	526,735	128,606	189,00
Work Release Room and Board Reimbursement	363,545	436,905	
Commissary Revenue	183,000	185,000	
Interfund Transfer - Involuntary Treatment	61,978	60,000	

RECOMMENDED BUDGET

CURRENT EXPENSE

1591 Administration and Supervision	\$ 161,326	\$ 0*	
1592 Work Release	585,842	(766,645)	829,09
1593 Inmate Services	388,743	(688,954)	767,33
1595 Jail Security	6,333,817	(6,806,537)	7,294,30
2603 Commissary Operations	133,600	150,000	
2973 Administration of Jail Security	163,051	(124,199)	554,08
Total	\$7,766,379	(\$8,536,335)	\$9,594,82

PERFORMANCE INDICATORS

	1979 Actuals	1980 Est.	1981 Proj.
Average daily jail population**	739	790	675
Average daily work release population	84	139	146
Number of bookings	31,000	34,000	35,700
Number of mental health evaluations	716	757	832
Number of primary and secondary classification of inmates	7,500	14,721	20,156
Number of interviews for personal recognizance release	7,548	9,780	9,300
Average daily supervised release caseload	55	78	80

\*Budgeted in 90-0918-6717, Rehabilitative Services - Administration

\*\*Exclusive of work release population

EXHIBIT IX

KING COUNTY 1981 ADOPTED BUDGET  
CORRECTIONS DIVISION

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Agency	90 - Rehabilitative Services		1981 ADOPTED (As of July 1)
DEPARTMENT <input type="checkbox"/>	0910 - Rehabilitative Services	Salaries	\$468,732
		Benefits	96,361
Division <input type="checkbox"/>	1590 - Corrections	Supplies	164,619
		Contractual	82,899
Section <input type="checkbox"/>	1592 - Work Release	Support Services	10,195
		Capital Outlay	5,750
Group <input type="checkbox"/>		Budget Reallocation	540
			<hr/>
			\$829,096
Fund 00001	- Current Expense		

Staff Counts		Expenditures				
1980	1981	1980 BUDGETED	1981 RECOMMENDED			
Regular	18.5	19	21	Salaries	\$352,652	\$414,998
Grant	1.5	0	0	Employees Benefits	72,403	87,177
				Supplies	2,912	165,086
				Contractual Svs.	109,619	82,899
				Service Support	12,529	10,735
				Capital Outlay	26,762	5,750
				Grant	7,500	0
				Contingency	1,465	0
<b>TOTAL</b>	<b>20</b>	<b>19</b>	<b>21</b>	<b>TOTAL</b>	<b>\$585,842</b>	<b>\$766,645</b>

PROGRAM PURPOSE:

The purpose of Work Release is to provide an alternative incarceration program which allows selected inmates to maintain gainful employment, education or rehabilitation treatment while serving a jail sentence.

OBJECTIVES/PLANS:

Funds are provided in the 1981 proposed budget to support the current Work Release population of 146. The 1981 plans include a bed capacity for 138 male inmates at the King County Courthouse and 8 female inmates at the Pioneer Cooperative contract facility. Services for inmates accepted into the Work Release program include intake screening and various types of personal counseling.

BUDGET HIGHLIGHTS:

The proposed 1981 budget for Work Release reflects an increase of \$180,803 or 31 percent above the 1980 level. The bulk of the increase is due to the establishment of separate Work Release accounts for food and various supply accounts. Other increases include salary and benefit increases on existing positions, .5 clerical position (\$8,036) funded through LEAA for six months in 1980, .5 field agent position (\$11,970) funded through LEAA for six months in 1980, and an increase in extra help for corrections officer absences and social worker services.

EXHIBIT IX

KING COUNTY 1981 ADOPTED BUDGET  
CORRECTIONS DIVISION

Agency	90 - Rehabilitative Services		1981 ADOPTED (As of July)
DEPARTMENT	<input type="checkbox"/> 0910 - Rehabilitative Services	Salaries	\$557,098
		Benefits	119,898
Division	<input type="checkbox"/> 1590 - Corrections	Supplies	8,029
		Contractual	79,460
Section	<input type="checkbox"/> 1593 - Inmate Services	Support Services	2,356
		Capital Outlay	436
Group	<input type="checkbox"/>	Budget Reallocation	55
			\$767,332
Fund	00001 - Current Expense		

Staff Counts			Expenditures		
	1980	1981	1980 BUDGETED	1981 RECOMMENDED	
Regular	14.5	-27 29	\$250,741	\$487,174	Salaries
Grant	7.75		55,649	106,124	Employees Benefits
			2,205	8,029	Supplies
			60,988	84,780	Contractual Svs.
			813	2,411	Service Support
			3,018	436	Capital Outlay
			15,329	0	
<b>TOTAL</b>	<b>22.25</b>	<b>-27 29</b>	<b>\$388,743</b>	<b>\$688,954</b>	<b>TOTAL</b>

PROGRAM PURPOSE:

This section provides funds to support the following services: primary and secondary classification of inmates; clinical evaluation of mentally ill and developmentally disabled inmates, including referral of such inmates to community care programs; systematic review of psychiatric populations in the King County Jail; review of special populations in the jail; general population group management; staffing of inmate council meetings; provision of outside agency access to the jail including special visitation; library services; and, educational services. This section also provides funds to support pretrial release services including interviewing of detainees for the purpose of recommending release from jail and providing supervised release for detainees unable to obtain other forms of release.

OBJECTIVES/PLANS:

The principal objective of Inmate Services in 1981 is to maintain compliance with the provisions of the Consent Decree, State Jail Standards and American Medical Association Jail Medical Standards. Specifically, the section will conduct mental health and developmental disability evaluations, referrals, and out-of-detention placements for dysfunctional inmates; perform primary and secondary classification of inmates; perform primary and secondary classification of inmates; conduct disciplinary hearings; determine inmate eligibility for contact visiting; determine inmate eligibility for

## EXHIBIT IX

KING COUNTY 1981 ADOPTED BUDGET  
CORRECTIONS DIVISION

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trustee work; organize inmate council meetings; direct inmate recreational activities; and, respond to inmate requests for various services. This section will also provide personal recognizance screening for pretrial detainees and maintain a supervised release program for inmates unable to obtain other forms of release.

BUDGET HIGHLIGHTS:

The proposed 1981 budget for Inmate Services reflects an increase of \$300,211 or 77 percent above the 1980 level. Personnel increases include 1.5 new case manager positions (\$31,680) for out-of-detention placement and in-house supervision of mentally ill or developmentally disabled inmates partially supported through LEAA in 1980; three new pretrial case manager positions (\$64,296) to provide supervision for detainees released from jail on condition of supervision fully supported through LEAA in 1980; one new clerical position (\$13,879) to provide record-keeping and ancillary clerical support for pretrial and supervised release fully supported through LEAA in 1980; one new clerical position (\$13,565) to provide clerical support for social service staff; .75 new pretrial screener position (\$13,586) partially supported through LEAA in 1980; and, .25 new clerical position (\$3,174) for pretrial and supervised release partially supported through LEAA in 1980. As part of a departmental reorganization, five positions have been transferred to this section from Jail Security: three corrections officer positions to support the inmate classification function and two recreation specialist positions to provide supervised recreation as per the Consent Decree. Other changes include salary and benefit increases on current positions, an increase in library contractual services, and a decrease in capital outlay.

SUPPLEMENTAL FUNDING:

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None.

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EXHIBIT IX

KING COUNTY 1981 ADOPTED BUDGET  
CORRECTIONS DIVISION

Agency	90 - Rehabilitative Services		1981 ADOPTED (As of July)
DEPARTMENT <input type="checkbox"/>	0910 - Rehabilitative Services	Salaries	\$4,907,553
Division <input type="checkbox"/>	1590 - Corrections	Benefits	1,057,098
Section <input type="checkbox"/>	1595 - Jail Security	Supplies	889,900
Group <input type="checkbox"/>		Contractual	94,010
		Support Services	304,355
		Capital Outlay	58,170
		Budget Reallocation	1,704
		* Contingency	(18,486)
Fund 00001 - Current Expense			\$7,294,304

\* Merit Pay Adjustment

Staff Counts		Expenditures	
1980	1981	1980 BUDGETED	1981 RECOMMENDED
Regular	205 -213 219	Salaries	\$4,043,112
		Employees Benefits	856,690
		Supplies	1,007,744
		Contractual Svs.	59,988
		Service Support	243,832
		Capital Outlay	59,455
		Contingency	62,996
<b>TOTAL</b>	<b>205 -213 219</b>	<b>TOTAL :</b>	<b>\$6,333,817</b>
			<b>\$6,806,537</b>

PROGRAM PURPOSE:

This section provides funds for the safe, secure, humane and healthful operation of both King County adult detention facilities. Funds are also provided for the performance of booking and release functions.

OBJECTIVES/PLANS:

The objectives for this section in 1981 include the following:

- 1) to meet the requirements placed on the County by the Consent Decree and the state jail standards,
- 2) to provide adequate security for felons and other high risk inmates, and
- 3) to reduce the average daily jail population (ADP) by approximately 100 below the 1980 estimated ADP.

Due to the changing nature of the jail population, from one comprised predominantly of pretrial misdemeanor and low-risk felon populations to one characterized by sentenced felons (including a large number of high risk felons) and misdemeanants (including a large number of mentally ill), corrections officer staff must provide constant supervision of jail inmates from the time of admission until release. In order to perform the function with minimal increase in costly

EXHIBIT IX

KING COUNTY 1981 ADOPTED BUDGET  
CORRECTIONS DIVISION

Agency	90 - Rehabilitative Services		1981 ADOPTED (As of July)
DEPARTMENT <input type="checkbox"/>	91 - Rehabilitative Services	Salaries	\$ 0
Division <input type="checkbox"/>	1590 - Corrections	Benefits	0
Section <input type="checkbox"/>	2603 - Commissary Operations	Supplies	149,140
Group <input type="checkbox"/>		Contractual	860
		Support Services	0
		Capital Outlay	0
			<u>\$150,000</u>
Fund 00001	- Current Expense		

Staff Counts			Expenditures		
	1980	1981	1980 BUDGETED	1981 RECOMMENDED	
Regular	0	0	Salaries	\$ 0	\$ 0
			Employees Benefits	0	0
			Supplies	132,740	149,140
			Contractual Svs.	860	860
			Service Support	0	0
			Capital Outlay	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>TOTAL</b>	<b>\$133,600</b>	<b>\$150,000</b>

PROGRAM PURPOSE:

This section provides funds which allow inmates to purchase cigarettes candy and other nonessential personal goods while held in detention.

OBJECTIVES/PLANS:

The objective of commissary operations is to provide each inmate a weekly opportunity to purchase a maximum of \$25 of personal goods, assuming that inmate accounting records reflect sufficient funds for this purpose. Revenue from commissary operations is deposited daily in the County Current Expense Fund and is not available for the purchase of commissary inventory.

BUDGET HIGHLIGHTS:

The 1981 commissary budget represents an increase of \$16,400 or 12 percent above the 1980 level. The increase is due to the inflationary cost of commissary goods.

SUPPLEMENTAL FUNDING:

None.



EXHIBIT IX

KING COUNTY 1981 ADOPTED BUDGET  
CORRECTIONS DIVISION

Agency	90 - Rehabilitative Services		1981 ADOPTED
DEPARTMENT	0910 - Rehabilitative Services		(As of July)
Division	1590 - Corrections	Salaries	\$ 178,437
Section	2973 - Administration - Jail Security	Benefits	29,699
Group		Supplies	1,125
		Contractual	170,136
		Support Services	59,000
		Capital Outlay	50
		* Interfund Transfer	1,581,014
		** Budget Use	(1,465,373)
Fund	00001 - Current Expense		\$ 554,088
	* Major components: Firland's Jail costs	\$585,645	
	Public Health	\$995,369	
	** Major components: COLA Adjustment	(\$726,101)	
	12th Month Appropriation	(\$915,973)	
	1980 Carryover	\$ 13,701	
	Budget Reallocation	\$163,000	

Staff Counts		Expenditures		
	1980	1981	1980 BUDGETED	1981 RECOMMENDED
Regular	6	4	Salaries \$122,221	\$ 98,666
			Employees Benefits 23,558	19,034
			Supplies 1,125	1,125
			Contractual Svcs. 7,839	5,324
			Service Support 1,525	Ø
			Capital Outlay 1,375	50
			Grant 5,000	Ø
			Contingency 408	Ø
<b>TOTAL</b>	<b>6</b>	<b>4</b>	<b>\$163,051</b>	<b>\$124,199</b>

PROGRAM PURPOSE:

This section provides funds for the direction and supervision of all activities in the Corrections Division. Responsibilities include oversight and approval of all ongoing operations of the Division, review of Division policy and procedures and approval of changes in procedures, and planning for acquisition and allocation of resources to meet future service demands of the Division. The Division Administration serves as a link with other parts of the department, other County agencies, outside agencies and the public.

OBJECTIVES/PLANS:

In 1981 the Corrections Division proposes to provide improved services to a reduced jail population. Increases are anticipated in the number of referrals to Work Release, the use of pretrial services and jail social services, and administrative activity related to personnel, training and background investigations on prospective employees. Specific program plans are described in the appropriate sections of the Corrections Division budget.

BUDGET HIGHLIGHTS:

No significant changes from the 1980 budget are reflected in the 1981 proposed budget. However, as part of a departmental reorganization, three staff positions have been budgetarily transferred to

## EXHIBIT IX

KING COUNTY 1981 ADOPTED BUDGET  
CORRECTIONS DIVISION

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corrections officer staff, some clerical duties previously performed by officers will be assigned to civilian staff.

As the population has changed, so have the attitudes of the public and courts toward confinement of pre-trial and post-trial inmates. In order to meet the new requirements placed on the jail, changes in its present operation are mandated. A few of the financially more significant changes include: contact visiting, inspection of jail facilities on a semi-monthly basis, observation of all inmates hourly, distribution of personal care items to all inmates, and routine health care screening.

BUDGET HIGHLIGHTS:

The proposed 1981 budget for jail security reflects an increase of \$472,720 or 7.5 percent above the 1980 budget. This budget increase includes 6 new FTE corrections officer positions (\$124,188) to support jail security and related functions; 1 new sergeant position (\$29,195) to provide supervisory support for the regular inspection of jail cells; 1 new clerical position (\$14,662) to support the general visiting function; and overtime and extra help funds (\$90,513) to support hospital guarding, court detail and various other purposes. The proposed budget for 1981 also includes salary increases on existing positions (\$144,044), the bulk of which is attributable to in-grade increases for corrections officers based on union contract.

As a result of the departmental reorganization, the Jail Security section has been divided into two sections, Jail Security and Jail Operations as indicated in the Corrections Division organization chart. The following budgetary changes have been implemented: 3 corrections officer positions have been transferred to Inmate Services to support the classification function; and 1 office assistant position, 1 office technician position, 1 office services supervisor position, and 1 accountant position have been transferred from either Rehabilitative Services - Administration or Jail Security - Administration to the Jail Operations section.

Nonpersonnel increases include \$55,759 for personal supplies to meet requirements of the Consent Decree and inflationary costs and \$68,455 for food, due to inflationary costs.

SUPPLEMENTAL FUNDING:

None.

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KING COUNTY 1981 ADOPTED BUDGET  
CORRECTIONS DIVISION

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the following sections: 1 office assistant III position and 1 office technician II position have been transferred to Jail Security and 1 accountant position has been transferred to Jail Operations. Also, a jail analyst position has been transferred from Administration to Jail Security as part of the reorganization.

SUPPLEMENTAL FUNDING:

None.